

**English Meadows Property Owners Association (EMPOA)**  
**Annual Meeting**  
**May 8, 2017**

The annual meeting was called to order by President Walsh at 7 p.m. at the Holt Junior High Media Room at 1785 Aurelius Road, Holt, Michigan.

Board members present: Jim Walsh, Matt Underhill, Lori Underhill, Joan Narodowiec, Clint Gilsdorf, Nancy Case and Paul Pirrotta.

Residents present: Arthur and Stacy Crampton, Patricia Wysong, John Mason, Paul Bartlett, Nick Miller, David Klevorn, Angel Garcia, Ken and Peggy Nowling, and Martha McDowell.

**MINUTES**

Chuck Case moved, Matt Underhill seconded, to approve the May 9, 2016, EMPOA Annual Meeting minutes. Motion carried.

**REPORTS**

- I. **Treasurer's Report.** Lori Underhill presented and reviewed the financial statements through April 30, 2017. Matt Underhill moved, Paul Pirrotta seconded, to approve the financial statements as presented. Motion carried.
  
- II. **Road Improvement Report.** Lori Underhill provided an update regarding the road improvement in the subdivision:
  - A few sidewalk panels along the McCue and Eifert Roads were replaced. They were paid by using money from the savings account.
  - The Road Commission was contacted in January by the Board regarding the water pooling and cracks that appeared approximately four weeks after the project was completed.
  - The repairs will be completed at no cost to the Association. It is anticipated that they will make the repairs in May or June.
  - Discussion took place regarding other areas that should be addressed and included in the repairs.
  - Residents were asked to email Lori Underhill with specific spots that need to be addressed and she will relay the information to the Road Commission.
  
- III. **Lawn and Property Maintenance Report.** The following items were discussed:
  - Over the past couple of years, some trees in the common areas have been dying. The Board has been working on a strategy for removing and replacing trees with as little an impact on Association dues as possible.
  - The Board has entered into a contract with Arbor Lawn to provide tree care for 2017.
  - The Board has entered into a contract with Outdoor Expressions to provide snow plowing of the sidewalks along McCue and Eifert.
  - The Board plans on requesting a bid from Outdoor Expressions for lawn care.
  - It was reported that the ponds are doing well.

## **ELECTION OF OFFICERS**

Secretary Joan Narodowiec indicated that she would like to leave the Board; therefore, one board position is available. No nominations were received. Joan agreed to stay on the Board for another year as secretary.

### **The EMPOA Board Officers for 2017-18 are:**

President: Jim Walsh

Vice-President: Matt Underhill

Secretary: Joan Narodowiec

Treasurer: Lori Underhill

Director 1: Clint Gilsdorf

Director 2: Paul Pirrotta

Director 3: Nancy Case

## **RESIDENTS COMMENTS**

There is a significant increase in the number of children in our subdivision, a request was made for a road sign to alert drivers and slow them down. The Board will check into this.

A suggestion was made that the Association look into hiring a management company for our Association. Discuss took place regarding the advantages and disadvantages of hiring a management company.

The next EMPOA Board meeting will be held on Monday, June 12 at 6 p.m. and the Underhills' residence.

## **NEXT BOARD MEETING AGENDA ITEMS:**

1. MINUTES
2. REPORTS
  - a. Treasurer's Report
  - b. Lawn and Property Maintenance Report
    - i. Road Repair Report
3. RESIDENTS' COMMENTS
4. RESIDENTS' REQUESTS FOR APPROVAL
5. OLD BUSINESS
6. NEW BUSINESS
  - a. Review of Covenants
  - b. Board Meeting Dates Change

Meeting was adjourned at 7:45 p.m.

*Joan Narodowiec*, Secretary