

English Meadows Property Owners Association (EMPOA)
Annual Meeting
May 9, 2016

The annual meeting was called to order by President Walsh at 7:05 p.m. at the Holt Junior High Media Room at 1785 Aurelius Road, Holt, Michigan.

Board members present: Jim Walsh, Matt Underhill, Lori Underhill, Joan Narodowiec, Clint Gilsdorf, Paul Pirrotta and Brian Gillespie.

Residents present: Jeff Guilfoyle, Annette Burger, John Mason, Pat Amador, Paul Bartlett, Nick Miller, John Prush, Patricia Wyson, Daniel and Kristi Wragg, Chris Erley, Vera IntVeld, Chuck and Nancy Case, Joseph Walsh, Peggy and Ken Nowlin.

Minutes

Nancy Case moved, Matt Underhill seconded, to approve the May 11, 2015, EMPOA Annual Meeting minutes. Motion carried.

Treasurer's Report

Lori Underhill presented and reviewed the financial statements through April 30, 2016. Pat Amador moved, Paul Pirrotta seconded, to approve the financial statements as presented. Motion carried.

Old Business

Road Improvement Project

Lori Underhill provided an update regarding the upcoming road improvement in the subdivision.

- Delhi Charter Township has sent all residents a memorandum summarizing the next steps and costs for the upcoming road repair.
- A public hearing will be held on May 17, 2016 to approve the special assessment district (SAD) roll.
- Next week the township will begin to bid the work; and the work should begin in August.
- Once contractor is named and the date the work will begin, information will be posted on the EMPOA Facebook page.

Additional discussion took place regarding this project, which included:

- The work will include: (1) install additional drains to address the water issues; (2) re-work the base, (3) ensure that all corner sidewalks are brought up to code for handicap accessibility; and (3) repave the road.
- At the beginning of this process, the township provided estimates for this project, but the actual cost may be different once the work is actually completed.
- The township has built in contingencies to cover some other improvements that need to be done since its last review two years ago.
- There are some sidewalk panels along the Eifert and McCue roads which need to be replaced. The Board will use funds from the Association's account to pay for replacing these panels.
- The project does not include raising the low sidewalks on Eifert because it would be too expensive.

- The Board will work with the township regarding access to our homes, parking, and bus stops for the children.
- If anyone would like some repair or replacement of their sidewalks, driveways or approaches and the same time that the road repair work is being done, once the contractor has been named, residents can individually negotiate a separate contract with the contractor.
- The Board will ensure that work needs to be completed before the charge is put on the tax records.

Election of Officers

Director Brian Gillespie will be leaving the Board; therefore, one director position is available. Nancy Case volunteered to fill the EMPOA Director position. Jim Walsh moved, Matt Underhill moved to elect Nancy Case to fill the Director position. Motion carried.

The EMPOA Board Officers for 2016-17 are:

President: Jim Walsh

Vice-President: Matt Underhill

Secretary: Joan Narodowiec

Treasurer: Lori Underhill

Director 1: Clint Gilsdorf

Director 2: Paul Pirrotta

Director 3: Nancy Case

Residents Comments

It was reported that Stiles Landscaping is not trimming around the trees in the common areas or spraying the dandelions around the base of the trees. Lori Underhill will contact Stiles.

Since we have a contract with Granger for a reduced rate for trash collection, residents are not eligible to participate in the free recycling program that is beginning (the cost for recycling with Granger is \$8 per month). It was announced that there is a resident who works for Waste Management. Before our three-year contract with Granger ends, we will ask both companies for proposals.

A question was raised whether the extra funds that is in the EMPOA account will be used to subsidize the sidewalk repair and also replace some trees in the common area. The Board will monitor the costs of the repair and decide on a subsidy at a monthly Board meeting.

The next EMPOA Board meeting will be held on Monday, June 13 at 6 p.m.

Meeting was adjourned at 7:36 p.m.

Joan Narodowiec, Secretary