

**English Meadows Property Owners Association (EMPOA)**  
**Board of Directors' Meeting Minutes**  
**September 14, 2015**

The EMPOA Board of Directors' meeting was called to order by President Walsh at 6 p.m. at the home of Matt and Lori Underhill.

**Board Members Present:** Jim Walsh, Matt Underhill, Joan Narodowiec, Lori Underhill, Paul Pirrotta, and Clint Gilsdorf

**Board Member Regrets:** Brian Gillespie

**Residents Present:** None

**Minutes**

Lori Underhill moved, Paul Pirrotta seconded, to approve the July 13, 2015 Board meeting minutes as presented. Motion carried.

**Treasurer's Report**

Lori distributed the balance sheet and expenditures of July and August 2015.

Lori reported that one home is in foreclosure but that the dues have been paid in full. The non-profit fee is due in October. Addition, the general liability insurance is due in November. Lori indicated that if we receive at-large drain assessments, the Board will have to determine how that amount will affect dues for 2016. Joan Narodowiec moved, Paul Pirrotta seconded, to approve the financial reports. Motion carried.

Lori will be contacting Granger regarding the rate for trash collection for 2016. Lori also announced that our contract with Stiles expires the end of April 2016.

**Resident's Comments**

None.

**Committee Reports**

***Maintenance.***

The clump of trees by pond 2 has been removed.

It was reported that only half of the ditch along Eifert Road was cleared. Lori will contact the Road Commission to request a status on completion of the work.

Rocks and stakes have been installed around all three ponds.

Discussion took place regarding the request for reimbursement by the Denman family for clearing up the area around the subdivision sign. Joan Narodowiec moved, Clint Gilsdorf seconded to award the Denman family a 50 percent reduction in their Association dues for 2016. Motion carried. Lori will send the Denmans a letter.

**Property Improvements.** The Ice family submitted a request to install a fence and decking. The Board approved this request. Jim will notify the Ice family.

#### **Old Business**

**Floating Dock.** Paul will meet with the Drain Commissioner office regarding a floating or permanent dock.

**Street Improvements.** The public hearing was held. The Township received one written opposition for its consideration. The petition was passed. The five-step process will begin in the spring. We anticipate that in March we will begin receiving bids from contractors. Another public hearing will be scheduled for the final assessment. Once a contractor is selected, the Board will send out a notice to residents providing them with information to work directly with the contractor on any sidewalk or driveway replacements they may want done on their property at the same time.

**Reaching Out to Residents.** It was agreed that a letter be sent to all residents at the end of the year. Lori will begin drafting the letter for Board review.

#### **New Business**

**Request to Trap Muskrats.** The Board discussed a request from Jim Bowden regarding trapping muskrats by our ponds. Paul Pirrotta moved, Jim Walsh seconded to allow James Bowden to trap muskrats by the ponds in English Meadows subdivision as long as he is licensed and without any responsibility or liability to the subdivision. Motion carried. Matt will send the Board's approval by letter to Mr. Bowden. Mr. Bowden will be requested to inform the Board when he has set the traps and when they are removed.

#### **Next Meeting**

The next meeting will be held on Monday, October 12, 2015 at 6 p.m. at Paul Pirrotta's house.

#### **Adjourn**

The meeting was adjourned at 6:55 p.m.